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**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**SCREENING PANEL
NURSING HOME ADMINISTRATORS EXAMINING BOARD
Room 180, 1400 East Washington Avenue, Madison, WI
Contact: David O'Connell (608-261-4490)
Thursday, September 16, 2004
9:00 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**NURSING HOME ADMINISTRATOR EXAMINING BOARD
Room 180, 1400 East Washington Avenue, Madison, WI
Contact: Jerry Lowrie (608) 261-4486
Thursday, September 16, 2004
9:30 A.M.**

1. **CALL TO ORDER**
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (June 17, 2004)
4. Election of Vice Chair
5. Administrative Report
 - a. Jerry Lowrie, Bureau Director, Business and Design
 - i. Board Roster
 - ii. 2004 Meeting Dates
 - iii. 2005 Meeting Dates
 - iv. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
 - v. To-Do-List
6. Travel
 - a. NAB 2004 Annual Meeting June 16-18, New York, New York- - David Egan - Report
 - b. NAB 2004 Mid-Year Meeting November 3 - 5, 2004 , The SunBurst Resort, Scottsdale, AZ
 - c. NAB 2005 Annual Meeting June 15 - 17, 2005 Sheraton Boston Hotel, Boston, MA

(Select (b) or (c) meeting for FY 05)

7. Legislative Update
 - a. HFS 132 & 134 Hearing - Update
 - b. Discussions and Action Relating to Revisions to Ch. 456, Stats.
8. Review and Discussion of Study Results: Legal Practice Index for Nursing Home Administrators
 - a. The Center for Health Workforce Studies, School of Public Health, University at Albany
9. Practice Issues
10. Credentialing/Reinstatement/Renewal
 - a. Criminal Background Checks
11. Education/Examination Issues
 - a. Planning for Annual Review of State Examination – Darwin Tichenor
12. Continuing Education
 - a. Request for Continuing Education Approval – Gene A. Nelson – Lydia Bridge
 - b. Request for Continuing Education Approval – Susan Z. Lange – Lydia Bridge
 - c. Continuing Education Guidelines, Discussion on Credits Awarded for College Courses and Teaching of such Courses. – Barbara Showers.
13. Board Member Activity
14. Miscellaneous Correspondence/Information-New License Format-Blue Licenses
15. New Business
16. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.**
 - a. Monitoring Report or any submitted after mailing of Agenda.
 - i. Vincent Bergstrom 01 NHA 018
 - b. Case Closings and Case Status Report or any submitted after mailing of Agenda.
 - i. 03 NHA 003
 - ii. 03 NHA 013
 - iii. 01 NHA 001
 - iv. 03 NHA 023
 - v. 02 NHA 009
 - vi. 03 NHA 001
 - c. Administrative Warnings or any that may be submitted after mailing of Agenda.
 - i. 04 NHA 002
 - ii. 04 NHA 004
 - d. Proposed Stipulation
 - e. Deliberation on Proposed Stipulations, Administrative Warnings, and/or Disciplinary Actions that may be signed after printing of agenda.
 - f. Pending Applications or any submitted after mailing of agenda.

17. RECONVENE TO OPEN SESSION

18. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate

19 Other Such Items as Authorized by Law

DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.

20. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.